
RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
CUNNINGHAM FIRE PROTECTION DISTRICT**

**HELD
JANUARY 27, 2011**

A regular meeting of the Cunningham Fire Protection District was held on Thursday, January 27, 2011 at the Cunningham Fire Protection District's Administration Building, 2015 S. Dayton Street, Denver, CO 80247, commencing at 7:00 P.M.

Attendance Directors in Attendance:

William F. Packard
Don A. Strickland
Maria J. Fay
Richard F. Wells II
Nancy J. Cronk

Also in Attendance:

Ira J. Rhodes, Fire Chief
Michael K. Walters, Assistant Fire Chief
Dori L. Chuvarsky, Human Resources Administrator
Michael Lee, Battalion Chief

Meeting Commenced The meeting was called to order at 7:03 p.m.

Agenda The agenda was approved as presented.

Open Forum No comment.

Minutes *Minutes-December 9, 2010.* No discussion.

Upon a motion duly made, seconded and unanimously carried, the Board approved the December 9, 2010 Minutes as presented.

Financial Report

November and December, 2010 Financial Reports. In Ms. Keller's absence, Chief Walters stated that any questions the Board members may have regarding the November and December, 2010 financials could be directed to Ms. Keller via email or telephone. Director Packard asked why specific ownership tax revenues were down. Chief Walters explained that due to economic conditions fewer fees may have been collected and/or there may be a lag in reporting by the county. Director Wells noted that the Transport Fund is in the red and asked if there is any way to make ambulance transport more profitable. Chief Walters stated that unlike private ambulance services that can staff according to need, the District has to staff 24/7. He added that private ambulance services also have lower personnel costs and can do "transfers" which tend to be more profitable. Director Strickland then asked if the percentage of funds that the District holds in reserve is comparable to other agencies. Chief Walters stated that the District is very conservative and is in good financial condition.

SAS 114 Letter. Chief Walters advised the Board that the SAS 114 letter was in their Board packet for review.

Upon a motion duly made, seconded and unanimously carried, the Board approved the November and December, 2010 Financial Reports as presented.

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Chief's Report

Chief's Report – December, 2010. Chief Rhodes reviewed the following topics from the Chief's Report with the Board.

- Crew Meetings
- Awards Dinner

Director Strickland asked about the Littleton Fire Protection District/Highlands Ranch Metropolitan District situation and its affect on dispatch services provided to the District. Chief Rhodes stated that the situation would have no effect on dispatch services.

The Board then asked several questions about the awards dinner. Discussion ensued. It was agreed by consensus that an agenda item would be added for the February Board meeting to continue discussion about the awards dinner.

Upon a motion duly made, seconded and unanimously carried, the Board approved the December, 2010 Chief's Report as presented.

Administration Monthly Reports

Administration Monthly Report - December, 2010. No discussion.

Upon a motion duly made, seconded and unanimously carried, the Board approved the December, 2010 Administration-Monthly Reports as presented.

Discussion Items

None.

Action Items

Resolution #2011-01, "A Resolution Designating Location to Post 24 Hours Prior to Each Board Meeting". No discussion.

Upon a motion duly made, seconded and unanimously carried, the Board adopted the Resolution #2011-01, "A Resolution Designating Location to Post 24 Hours Prior to Each Board Meeting"

Legal Issues

None.

Board Issues

None.

Adjournment

There being no further business to come before the Board, the regular meeting was adjourned at 7:34 p.m.

Secretary for the Meeting

MINUTES APPROVED:

William F. Packard

Richard F. Wells II

Don A. Strickland

Nancy J. Cronk

Maria J. Fay

Minutes Approved by the Board of Directors on February 24, 2011